

Apex High 2017-2018 REGISTRATION GUIDE

REGISTRATION CHECKLIST

Determine the courses needed to meet the minimum promotion and graduation requirements. Refer to the WCPSS High School Program Planning Guide for information.

- Review the additional information in the “General Information” section of the program planning guide.
- Log into PowerSchool and review your teacher recommendations; select courses based on the list of offerings at your school. Course descriptions of course offerings can be found in the WCPSS Program Planning Guide.
- Review your selections with your parents to ensure you have registered for the courses you need in order to meet graduation and college/university requirements.
- Make sure you select 8 courses and 4 alternates.

ENTERING COURSE SELECTIONS IN HOMEBASE/POWERSCHOOL

- Go to <https://wcpss.powerschool.com/public/> in URL space. The HOMEBASE/POWERSCHOOL icon may be on your desktop.
- Enter your HOMEBASE/POWERSCHOOL Username and Password.
- Click on “Class Registration” located in the left margin
- To register for your classes click on the “pencil” icon next to each subject/category. Please select 8 classes and 4 alternates.
- Once you have selected 8 courses AND have selected 4 alternates click on “SUBMIT” at the bottom of the page.
- Remember, you must select 8 primary courses and 4 alternates.